

Turning responsible AI principles into a usable operating system

BUILT RESOURCE / FIELD TESTING PENDING

MNEME is an emerging independent practice for small archives and cultural organisations. This first implementation artefact connects ethical intent to named owners, review gates, decision records, risk controls and a safe stopping point.

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PAGE IMPLEMENTATION GUIDE	SHEET OPERATIONAL WORKBOOK	BOUNDED PILOT PATH

THE IMPLEMENTATION PROBLEM

Principles alone do not tell a small organisation what to approve, what evidence to keep, who reviews an output or when to stop. The operational gap is especially important when collections contain uncertain rights, personal data, contested history or cultural protocols.

MY RESPONSE

I designed a minimum viable governance system that moves one proposed AI use through a repeatable sequence: define the problem, classify the material, assess readiness and risk, design human review, approve a bounded pilot, log decisions, evaluate outcomes and choose stop, change, repeat, scale or archive.

DESIGN DECISIONS

01	Purpose before capability
02	Minimum necessary material
03	Human accountability remains
04	Provenance and permission travel
05	Test small and stop safely
06	Plan for durability and exit

WHAT EXISTS NOW

Implementation guide	Model policy clauses, roles, eight lifecycle gates, human-review standard, risk triage, pilot blueprint and ten-day adoption plan.
Governance workbook	Readiness assessment, use-case triage, decision log, risk register, pilot measures, review log and controlled reference lists.
Working logic	Validated scoring formulas, dropdowns, status signals and an evidence trail linking the pilot decision to risk and review records.

IMPLEMENTATION EVIDENCE

Governance	Named owner, approval quorum, decision rights and review cadence
Human review	Approve, approve with edits, escalate or reject - each with a required record
Measurement	Time, correction, unsupported claims, context escalations, confidence and incidents
Exit	Stop conditions, retention, export and closure decisions are designed in

HONEST EVIDENCE BOUNDARY

This is a completed implementation resource, not a claim of mature client delivery or proven organisational outcomes. The next proof is one authorised, bounded pilot with real users, documented decisions, correction effort, harms, benefits and a stop-or-scale decision.